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30 SEP 1981

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MEMORANDUM FOR:

[Redacted]
Deputy Director of Personnel for Policy,
Analysis and Evaluation

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FROM:

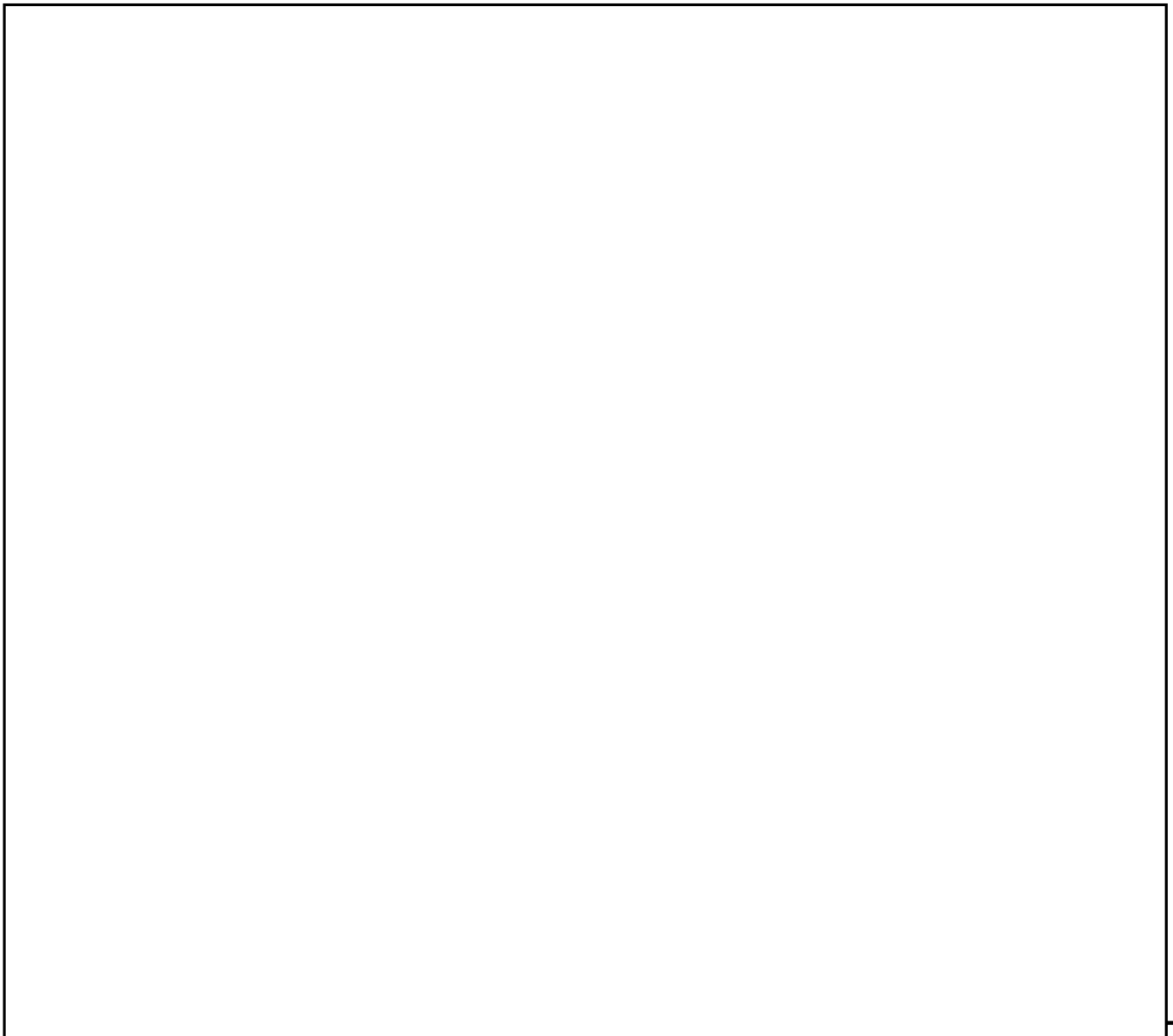
[Redacted]
Deputy Chief, Position Management and
Compensation Division

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SUBJECT: Status Report on Compensation Study

1. Following are brief highlights of the study for the
period of 14-29 September.

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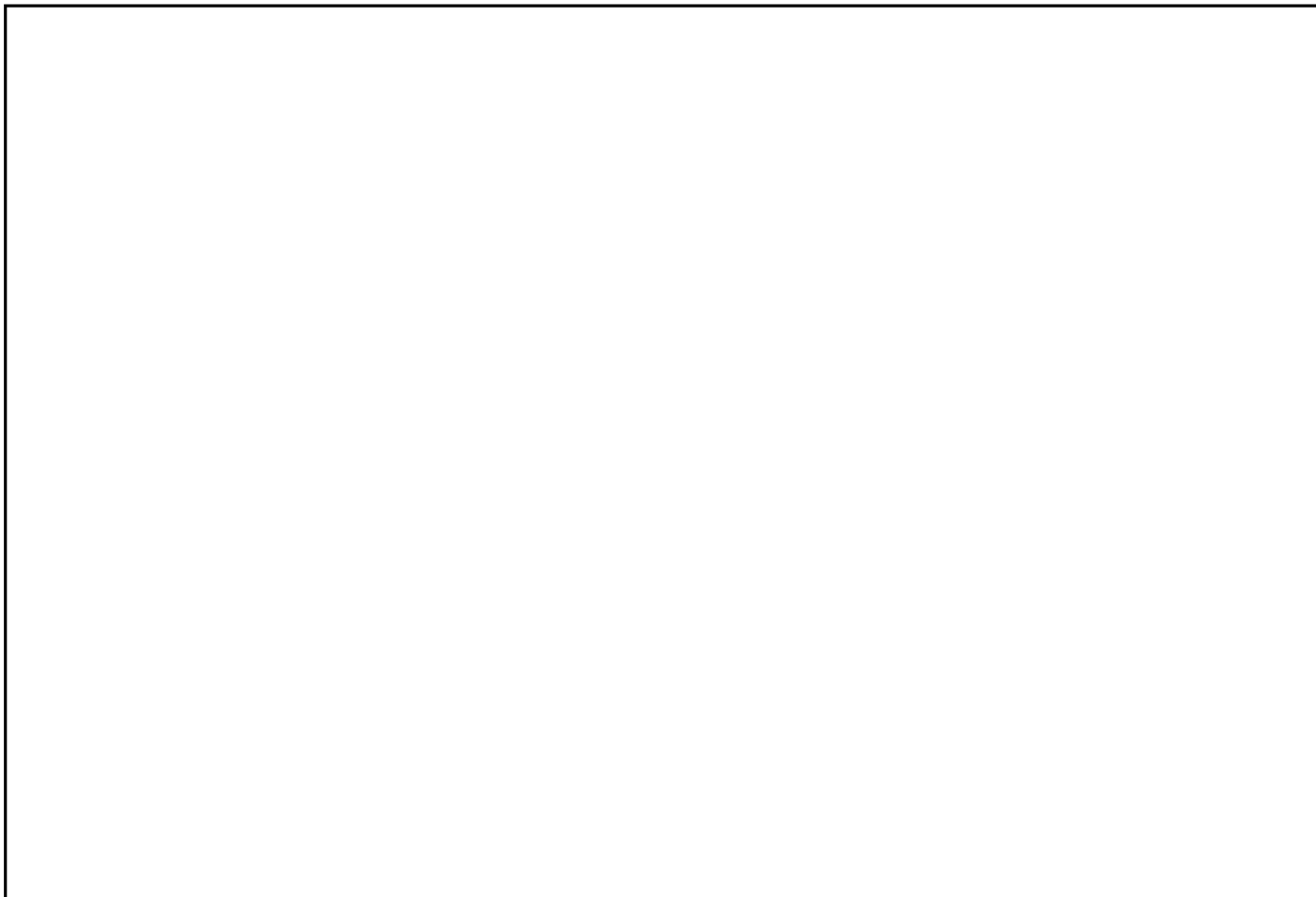


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o Background Materials - Background materials are being assembled by each of the PMCD Branches including a list of occupations, organizational charts, position descriptions, classification and pay documents, etc. These will be ready for consultant review by the end of this week.

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o Briefing of DD Representatives - Briefings were given to to a group of 12 representatives last Friday afternoon, (25 September), to explain the overall scope of this study and to solicit their cooperation. As you know, three members of the Comptroller's Office attended and some misunderstanding surfaced concerning the scope and objectives of this study. This was discussed in more detail in the meeting described below.

o Notifications to Congress, OMB and Agency Employees - Separate letters were prepared to three committees of Congress and OMB (HPSCI, SSCI and HAC) to notify them of the fact that we have employed a consultant to assist in the [] study and introduce them to the idea that the consultants will also be looking at overall Agency compensation practices. The OMB letter makes an offer to provide a briefing as to specific details on the study. The Comptroller seems to believe that HAC will also request a briefing. The Headquarters Notice will not be distributed until

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o Meeting with the Comptroller - On Monday, 28 September,

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prior to the overall review (Phase B). In addition, the contract duration will be shortened from 1 February to 15 January 1982. These modifications should alleviate the concerns of the Comptroller.

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me in the morning to sign the contract and discuss survey planning details.

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Distribution:

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